



安徽机电职业技术学院

Anhui Technical College of Mechanical and Electrical Engineering

# Guidance For New International Students



April 2021

Greetings from Anhui Technical College of Mechanical and Electrical Engineering (ATCMEE in short) and you are warmly welcome to be one member of our community! This guidance is supposed to offer necessary information before your departure and for your safe arrival at the city, Wuhu and to help you get familiar to the local life at the earliest time.

## **I. Before departure**

1. For any international students interested in studying at Anhui Technical College of Mechanical and Electrical Engineering, Foreign Affairs Office (FAO) is always at your services. We usually complete the following procedures to finish admission processes.
  - a. FAO organizes experts and professors to evaluate applicant's qualifications before the final acceptance and scholarship decisions are made.
  - b. After the approval by the Department of Education and the Department of Foreign Affairs of Anhui Provincial Government, FAO delivers visa documents to applicants to apply for X1 visa (study visa) from Chinese embassy or consulate.
2. Applicants are required to be healthy enough for international travelling and studying abroad. Any healthy conditions not satisfying items of China's health inspection and quarantine will lead to the consequence of applicant's repatriation.
3. Pack up things you need for your study in China, and reserve international flight after study visa is done,.
4. Applicants should inform FAO about detailed flight information and get confirming response before departure. All applicants are required to arrive at the nearest city Nanjing or directly at Wuhu city where the college is located.

## **II. Travelling route**

Arrival address of ATCMEE:

No.16, West Wenjin Road, Yijiang District, Wuhu City, Anhui Province, P.R. China.

Tel: 0553-5975028 Fax: 0553-5975028

1. If you fly to Nanjing Lukou International Airport, inform FAO one week ahead about your flight number, exact arrival date and time. FAO will provide free airport pick-up service.
2. If you fly to Beijing or Shanghai, take the high-speed train to Nanjing South Railway Station and then transfer to Wuhu. Inform FAO one day ahead about your train ticket information and your arrival time, and FAO will provide free pick-up service from Wuhu railway station.

**Note: The pick-up time is normally from 8:00 a.m. to 6:00 p.m. from June 20-25.**

### **III. After arrival**

#### **1. Registration**

**Starting Date for Fall Semester:** September 1<sup>st</sup>, 2021.

Please note that students arriving earlier than September 1<sup>st</sup> will not be registered or accommodated.

Please make sure you have been issued with X1 visa (study visa) before your entry into China. Registration can only be delayed for acceptable reasons and for no more than two weeks with prior permission from the college. Any registration request after two weeks of the deadline will not be approved.

When you come for registration, please bring your **passport, JW 202 form, Admission Notice, 4 latest passport-size photos and other certificate documents.**

## **2. Payment of fees**

Please be noted that the related fees (Tuition and Accommodation Fees) cannot be paid directly to college financial department by foreign bank cards. Foreign currency can be withdrawn and exchanged from credit cards or debit cards at banks located in Wuhu city after it is confirmed that cards can be used in China before your departure.

After you arrive at the college, you will be guided to activate a Chinese bank account for the conveniences of local life.

**International students should pay the related fees within 5 days upon your arrival at the college in order to go through other necessary procedures, such as physical examination, application of residence permit, etc..**

## **IV. Accommodation**

### **1. Fees**

Accommodation is free 1000 CNY for each student per year.

### **2. Points for Attention**

- a. Before you move into the International Student House, you need to sign a lodging agreement with FAO and follow the rules of apartment management.
- b. Student House is equipped with basic facilities. You are supposed to prepare other personal articles of daily use by yourself, such as toothpaste, toothbrush, towels, scissors, etc.. You can buy them at the shops near or on the campus.
- c. Dormitory rooms only accommodate registered students. Any other purposes of occupying rooms are forbidden.

## **V. Food and drinks**

The college restaurants offer different styles of food on the campus, Chinese style,

Muslim style, etc.. City restaurants and coffee bars also give you other options for food and drinks with different flavors.

## **VI. Urban public transportation**

The public transportation system in the city is very convenient with options of buses and taxis. Bicycles are also preferred for its environmental friendliness by international students. In China the traffic is on the right side of the road. A valid driving license is required for driving cars and motorcycles in China. Driving licenses issued by foreign countries can't be used in China. International students are forbidden to ride motorcycles for the safety reason.

## **VII. Medical insurance**

Medical insurance is required to all international students studying in China in case of serious diseases or accidents. FAO will help you with the purchase of your medical insurance soon after your arrival at the university. International students are insured according to the insurance regulations in China.

## **VIII. Passport, visa and residence permit**

Foreigners who lodge in China must have a valid passport, visa or residence permit. International students should be issued with study visa (X1 visa) before their entry into China and will be issued with legal residence permit with the help of FAO by Wuhu Exit-Entry Department of the Public Security Bureau within 30 days upon entry into China. Any passport, visa or residence permit should be extended before it expires for legal stay in China.

### **Suggestions:**

- a. Keep your passport well for it is the most important certificate of your status.
- b. Consult FAO staff for any problems about your passport or visa.
- c. Back up important information and files.

## **IX. Scholarships policy**

Scholarships are aimed to encourage and support excellent students to study at ATCMEE. The first-year scholarship is based on the general evaluation of applicant's academic performances during their latest academic study period. Thereafter, on-campus student's qualifications for scholarships will be evaluated each year based on student's performance in the previous year.

### **Important notice**

#### 1. Mailing Address:

Room 1114, Administrative Building, Foreign Affairs Office, Anhui Technical College of Mechanical and Electrical Engineering, No.16, West Wenjin Road, Yijiang District, Wuhu City, China, 241002.

#### 2. Emergency calls:

Ambulance (first-aid): 120; Police: 110; Fire: 119

Campus police: 0553-5975110

3. Keep well your passport, residence permit, credit card, cash, computer and valuables.

4. Ask the traffic policeman for help when you lose your direction.

5. When you are in trouble, ask for help from FAO.

### **We are looking forward to your joining.**

Foreign Affairs Office

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